

County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012 (213) 974-1101 http://cao.co.la.ca.us

Board of Supervisors GLORIA MOLINA First District

YVONNE B. BURKE Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

March 7, 2005`

All Department Heads

From:

To:

David E. Janssen

Chief Administrative Officer

MARCH OF DIMES WALKAMERICA 2005 EXECUTIVE BREAKFAST

You and your Department team coordinator are cordially invited to participate in the County's March of Dimes 2005 "Walk for the Babies" kick-off breakfast. This year, Supervisor Gloria Molina is the Los Angeles WalkAmerica Chair and I am the Co-Chair.

DATE:

TUESDAY, MARCH 15, 2005

TIME:

8:00 a.m. – 9:00 a.m.

LOCATION:

MUSIC CENTER OF LOS ANGELES COUNTY

SALON A

135 N. GRAND AVENUE LOS ANGELES, CA 90012

PARKING:

MUSIC CENTER GARAGE (LOT 14)

To confirm your attendance and for coordinator parking arrangements, please have your staff contact Maria Tecson at (213) 974-2619 no later than Friday, March 11, 2005. We look forward to seeing you at the breakfast on March 15, 2005.

Please mark your calendars for the March of Dimes WalkAmerica event on Saturday, April 30, 2005, 7:30 a.m., at Griffith Park, Los Angeles. Thank you for your continued voluntary support of this worthwhile event.

DEJ:VP NJ:mst

c: Each Supervisor

Department Coordinators